

**Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038**

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**BOARD MEETING
MACOMB ACADEMY BOARD OF DIRECTORS**

Date: October 27, 2022
Time: 4:30 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: Regular Special Proposed Approved

I. CALL TO ORDER

CALL TO ORDER AT 4:30 P.M.

President Comer-Scarsella

PLEDGE OF ALLEGIANCE

President Comer-Scarsella

ROLL CALL BY:

President Comer-Scarsella

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President	yes		
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary			yes
Mr. Michael Cadrette	Treasurer	yes		

MEMBERS PRESENT:

Ms. Traci Comer-Scarsella	President
Ms. Marilyn Wittstock	Vice-President
Mr. Michael Cadrette	Treasurer
Ms. Melina Chynoweth	Secretary (arrived at 5:03pm)

ADMINISTRATION PRESENT: Mrs. Mikelle Hillewaere, Supervisor

GUESTS PRESENT: George Butler, Macomb Academy counsel

II. APPROVAL OF MINUTES

President Comer-Scarsella

Secretary Chynoweth plans to attend the meeting but is stuck in traffic; Vice President Wittstock will act as Secretary for the meeting until her arrival. **Motion** made by **President Comer-Scarsella**, supported by **Vice President Wittstock**, to accept Vice President Wittstock as Acting Secretary. The Board then reviewed the meeting minutes from September's meeting. **Motion** made by **President Comer-Scarsella**, supported by **Treasurer Mike Cadrette**, to approve the minutes of the Board Meeting held September 15, 2022. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President	yes		
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary			yes

Mr. Michael Cadrette Treasurer yes

MOTION CARRIES

3/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Comer-Scarsella

Item III (Approval of Agenda) requires a revision; it indicates that the October 2021 Agenda will be used instead of today’s date of October 27, 2022. The correction will be reflected in the finalized agenda. **Motion** made by **President Comer-Scarsella**, supported by **Vice President Wittstock**, to approve the revised version of the September agenda. All in favor. Unanimous 3/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President	yes		
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary			yes
Mr. Michael Cadrette	Treasurer	yes		

MOTION CARRIES

3/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

President Comer-Scarsella

Guest in attendance is George Butler, acting legal counsel for Macomb Academy.

V. CORRESPONDENCE RECEIVED (if applicable)

Secretary Carlton

NONE.

VI. ADMINISTRATION UPDATES

President Comer-Scarsella

OLD BUSINESS:

Spirit week was held Monday, October 3rd to Friday, October 7th with the dance being held on Wednesday, October 5th (Fall Count Day). The theme for Wednesday was Wild, Wild West. Staff and students dressed in their plaid shirts and blue jeans (as well as a few frocks!) and learned to line dance before having a celebratory dance in the lunchroom. A breakfast of waffles, bacon, sausage, and melon was also rustled up before the day began.

The students have also been atwitter about the Challenge Event. We have a paraprofessional that is also a parent within our demographic. She is continuing to pass out Macomb Academy brochures at other trunk-or-treating events in the area.

For this year’s Parent Night, the academy had a range of guest speakers that intend to help the families access resources including Disability Networks, New Horizons, Michigan Rehabilitation Services, and Out of Mind Counseling. Our cooking class provided cookies and brownies for the parents of new students and potential students.

NEW BUSINESS:

Enrollment currently stands at 73 students. This is the number the academy has submitted for Fall Count Day. This is up 11 from our Spring Count Day submission of 62 students.

Picture day will be held this Friday, October 28, 2022. Students are encouraged to dress down and show their personalities for their yearbook photo!

VII. FINANCIALS

Treasurer Cadrette

Treasurer Mike Cadrette reviewed the first quarter financials with the Board. No irregular expenses or anomalies to be reported. **Motion** made by **President Comer-Scarsella**, supported by **Vice President Wittstock**, to accept the first quarter financials. All in favor. Unanimous 3/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President	yes		
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary			yes
	Mr. Michael Cadrette	Treasurer	yes		

MOTION CARRIES

3/0 Unanimous Vote

The Board then reviewed the financial report for the month of September 2022, beginning with the overview, followed by the itemized details. **Motion** made by **President Comer-Scarsella**, supported by **Treasurer Cadrette**, to approve the finances for September 2022. All in favor. Unanimous 3/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President	yes		
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary			yes
	Mr. Michael Cadrette	Treasurer	yes		

MOTION CARRIES

3/0 Unanimous Vote

The drafts of the Plant Moran Audit and Report were gone over by the Board. Their main focuses were detailing the Capital Assets and Revenue/Expenditures, which were explained in detail by Mikelle Hillewaere. **Motion** made by **President Comer-Scarsella**, supported by **Vice President Wittstock**, to accept the Plant Moran Audit and Plant Moran Report respectfully. All in favor. Unanimous 3/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President	yes		
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary			yes
	Mr. Michael Cadrette	Treasurer	yes		

MOTION CARRIES

3/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWTH

President Comer-Scarsella

The Board has agreed to another Strategic Planning work session to be held Thursday, December 1, 2022 from 5:00 p.m. to 7:00 p.m. to continue drafting the Strategic Plan for the academy.

IX. BOARD OF DIRECTORS COMMITTEES

All

The committee video was unavailable on the Center for Charters website. The Board will view the video at the next meeting (Monday, November 14, 2022).

X. PUBLIC COMMENTS

All

NONE

XI. CMU COMMENTARY

Ed Roth

Mr. Ed Roth took this time to remind the Board that the current staff's credentials are due to EpiCenter on Wednesday, November 9, 2022. Mikelle Hillewaere confirmed that all of the necessary information has been compiled and is ready for submission.

XII. GRIEVANCE APPEAL

All

The Board did not close the meeting in session before hearing the appeal, as there are no guests in attendance that are not privy to the following discussed information.

George Butler took this time to explain the grievance filed on behalf of a Macomb Academy staff member. He urges the Board to deny the appeal based on the fact that the grievance was filed outside of the approved timetable based on the Paraprofessional Bargaining Agreement. It was further detailed that the staff member is qualified to remain in their current position, but cannot gain the title of teacher due to the lack of current certification. All acts to date have been within the Bargaining Agreement as

counsel has researched and confirmed. As a result of the hearing before the board on Thursday, October 27, 2022 that you requested regarding the denial of the grievance concerning a staff member, the Board unanimously resolved as follows: the Board hereby denies the grievance appeal by the MAEA concerning the named staff member for all the reasons set forth in the original denial and raised in opposition to the MAEA appeal. **Motion** made by **President Comer-Scarsella**, supported by **Vice President Wittstock**. All in favor. Unanimous 3/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President	yes		
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary			yes
	Mr. Michael Cadrette	Treasurer	yes		

MOTION CARRIES

3/0 Unanimous Vote

XIII. BOARD COMMENTARY

President Comer-Scarsella

Secretary Chynoweth arrived at 5:03 p.m.

President Comer-Scarsella began the Board commentary with an update from Disability Networks. The organization is putting together a peer group for young adults (ages 25-35) to aid with social connection after graduating. The social events will be chosen by the peer group. Disability Networks will then aid in the logistics of planning the outing. Secretary Chynoweth and Mikelle Hillewaere agree that this is an excellent idea for our demographic.

XII. ADJOURNMENT

President Comer-Scarsella

Motion made by **President Comer-Scarsella** supported by **Vice President Wittstock**, to adjourn the board meeting at 5:11 p.m. All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President	yes		
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Mr. Michael Cadrette	Treasurer	yes		

MOTION CARRIES

4/0 Unanimous Vote

Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,

BA Pierce

Ms. Blake-Ashley Pierce, Recording Secretary

11/1/2022

Date

Approved by the Macomb Academy Board of Directors

Ms. Marilyn Wittstock, Acting Board Secretary

Date